

## KCA EXECUTIVE BOARD MEETING – DECEMBER 7, 2010

	Colene Fischli, Past President	X	Karen Rohling, President
X	Peggy Steimel, Secretary	X	John Lampe, Treasurer
X	Jeff Duncan, Member-at-Large		Ron McVeigh, Member-at-Large
X	Geri Reece, Member-at-Large	X	Thomas Schmitt, Member-at-Large
	Brad Kiehl, Vice-President		

President Karen Rohling called the Kansas Correctional Association Executive Board meeting via conference call, to order on Tuesday, December 7, 2010 at 8:04 a.m. 6 members were present.

TOPIC	DISCUSSION/DECISION
Minutes	<ul style="list-style-type: none"> <li><input type="checkbox"/> Minutes from the October 8, 2010 meeting were read and approved.</li> </ul>
Treasurer's Report	<ul style="list-style-type: none"> <li><input type="checkbox"/> John Lampe reported a balance of \$26,295.82. There was one payment of \$17.60 to Peggy for postage. There are no outstanding bills and everything has cleared the account. There has been no further information obtained from the IRS in response to our letter requesting the waiver of penalties on delinquent taxes.</li> <li><input type="checkbox"/> John did state that with Karen's retirement, it may take a few days longer for checks to be sent as he will have to send to Peggy for a second signature.</li> </ul>
Elections	<ul style="list-style-type: none"> <li><input type="checkbox"/> Peggy reported that she had mailed out numerous letters and sent e-mail to those members with e-mail accounts and has had no response for nominations for the vacant positions. By Laws as currently stand do not allow for us to continue as a Board with only 5 members.</li> <li><input type="checkbox"/> Jeff expressed desire to resign from his elapsed Member-at-Large position but would reconsider if need be for the sake of the Organization. No word has been received from Ron on his desire to remain as a Board member or not. Geri followed up with an e-mail to Ron.</li> <li><input type="checkbox"/> Concern was raised about now that Karen will not have access to the InterCall system, how will we maintain the conference calls and these can become a cost burden to the hosting site. Discussion was centered on perhaps KCA needed to have its own InterCall account set up. Geri made a motion and Peggy seconded it for John to look at other alternatives for hosting our meetings, either telephonically or electronically. The motion carried.</li> </ul>
Membership	<ul style="list-style-type: none"> <li><input type="checkbox"/> There was discussion about what to do with the decline in membership and the apparent lack of interest. Much may have to do with budgetary issues and folks having to do this on their own time and own resources. <ul style="list-style-type: none"> <li>✓ Tom will recruit new members and see if there is interest in folks at Fort Leavenworth to hold a Board position.</li> <li>✓ Karen will send an e-mail to all KDOC personnel recruiting for membership as well as soliciting for folks to consider running for an office. Karen also reported that Warden McKune at Lansing Correctional Facility has sought for re-accreditation with ACA and perhaps there are folks there who would like to be considered for a Board position.</li> <li>✓ Peggy will do the same for current JJA employees as well as see if there is interest in anyone else becoming members or serving on the Board.</li> </ul> </li> </ul>
Scholarship	<ul style="list-style-type: none"> <li><input type="checkbox"/> Peggy sent out the information and Colene was going to spearhead this project. No word has been received. Geri sent Colene an e-mail to follow up. We had planned to have the information out by the first of March.</li> </ul>
Website	<ul style="list-style-type: none"> <li><input type="checkbox"/> Information needs to be updated on the website about elections and the On Line courses as they become available. We need to check with Ron to see what his plans are for the future with KCA and the upkeep of the web page.</li> </ul>
On Line Courses	<ul style="list-style-type: none"> <li><input type="checkbox"/> Tom reported that he has sent the on line course categories to Survey Monkey for results. It is 95 pages of courses that could be beneficial. He has reviewed 33 of the courses. We would like to be able to offer to our membership 8 or 9 courses for free. It would cost the Organization about \$4000. Tom anticipates being ready sometime in January to post the link to the KCA website to begin offering to membership. The company Tom is working with will be happy to have their Public Information Officer work with us to get the word out and write articles. Tom also reported that he would like to be able to get the Board members access to the website to review the courses.</li> </ul>
By Laws	<ul style="list-style-type: none"> <li><input type="checkbox"/> By Laws were revised and still in draft format. Ron had previously sent them out to all members in January and received no additional changes. It was discussed about whether to just adopt them as revised or review them one last time. Jeff made the motion to review the revised By Laws one last time with a time line of 3 days. Tom seconded. The motion carried. Peggy will get with Ron to send out the proposed revisions of the By Laws to Board members with input required by the close of business on Friday. We will reconvene and discuss at the next meeting about adopting the revisions.</li> </ul>

Adjournment/ Next Meeting	<ul style="list-style-type: none"><li data-bbox="351 183 1471 246">❑ <b>Next meeting:</b> Tuesday, December 14, 2010 at 8:00 a.m. via conference call. Call in number is 866-962-6634. Pass code is 33483754#.</li><li data-bbox="351 246 1471 365">❑ <b>Adjournment:</b> Seeing there was no more business to be brought before the Organization, Geri moved that the meeting be adjourned, John seconded and the motion carried. Meeting was adjourned at 9:09 a.m.</li></ul>
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Notes by Peggy Steimel, Program Consultant II