

## KCA EXECUTIVE BOARD MEETING – DECEMBER 20, 2010

	Colene Fischli, Past President	X	Karen Rohling, President
X	Peggy Steimel, Secretary	X	John Lampe, Treasurer
X	Jeff Duncan, Member-at-Large		Ron McVeigh, Member-at-Large
X	Geri Reece, Member-at-Large	X	Thomas Schmitt, Member-at-Large
X	Brad Kiehl, Vice-President		

President Karen Rohling called the Kansas Correctional Association Executive Board meeting via conference call, to order on Monday, December 20, 2010 at 8:05 a.m. 5 members were present. 2 more members joined late.

TOPIC	DISCUSSION/DECISION
Minutes	<ul style="list-style-type: none"> <li><input type="checkbox"/> Minutes from the December 7, 2010 meeting were not available to read but all members had received them and no corrections were noted.</li> </ul>
Treasurer's Report	<ul style="list-style-type: none"> <li><input type="checkbox"/> John Lampe reported a balance of \$26,220.82. There was one payment of \$75.00 to Peggy for Karen's retirement gift.</li> <li><input type="checkbox"/> John will forward new Signature Cards to Brad and Peggy.</li> </ul>
On Line Courses	<ul style="list-style-type: none"> <li><input type="checkbox"/> Tom had to leave before we were able to discuss this topic. Peggy will send Tom an e-mail asking if this can be ready by mid-February.</li> </ul>
Scholarships	<ul style="list-style-type: none"> <li><input type="checkbox"/> No news to report. Geri had sent e-mail to Colene regarding this matter. We were looking at reviewing this information to be able to get it sent out by March.</li> </ul>
Web page	<ul style="list-style-type: none"> <li><input type="checkbox"/> Brad will be speaking to someone this week that may be interested in assisting Ron with the KCA webpage updates.</li> </ul>
By Laws	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Vacant Board positions:</b> The biggest discussion centered around what should happen and how to word it in By-Laws when Executive Board positions are vacant.</li> <li><input type="checkbox"/> <b>Term of Vice President:</b> Needs to be established as a two-year term and staggered from President so leadership can be maintained.</li> <li><input type="checkbox"/> <b>Organization Address:</b> Will be changed to reflect Brad's address.</li> <li><input type="checkbox"/> <b>Membership:</b> Strike out first sentence to include folks such as Karen and Brad to hold Board positions and not exclude any class of member from being on Board. Use the same verbiage from By-Laws on Home page regarding membership eligibility.</li> </ul> <p>John made a motion to allow Peggy to amend the By-Laws as discussed and send out for approval. Geri seconded and the motion carried.</p> <p>Once information is obtained about the on line training courses, a postcard will be sent to all membership directing them to the webpage for more information about the on line training courses, elections and vacant positions, and the amended By-Laws.</p>
Adjournment/ Next Meeting	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Next meeting:</b> Will be scheduled in February. Peggy will send out appointment reminder when date is established. Call in number is 866-962-6634. Pass code is 33483754#.</li> <li><input type="checkbox"/> <b>Adjournment:</b> Seeing there was no more business to be brought before the Organization, Geri moved that the meeting be adjourned, Brad seconded and the motion carried. Meeting was adjourned at 9:09 a.m.</li> </ul>

Notes by Peggy Steimel, Program Consultant II