

## KCA EXECUTIVE BOARD MEETING – MAY 26, 2010

	Colene Fischli, Past President	X	Karen Rohling, President
X	Peggy Steimel, Secretary		John Lampe, Treasurer
	Jeff Duncan, Member-at-Large	X	Ron McVeigh, Member –at-Large
X	Geri Reece, Member-at-Large (Conference Call)	X	Thomas Schmitt, Member-at-Large
X	Brad Kiehl, Vice-President (Conference Call)		

President Karen Rohling called the Kansas Correctional Association Executive Board meeting via conference call, to order on Wednesday, May 26, 2010 at 10:13 a.m. 6 members were present.

Karen asked that the minutes reflect that we need to find a way to get the Executive Board members to commit to the Association before we can expect the Association to survive. At the early onset of the conference call there were not even enough members for a quorum.

TOPIC	DISCUSSION/DECISION
Treasurer's Report	<ul style="list-style-type: none"> <li><input type="checkbox"/> John Lampe was unavailable to attend the meeting but had prepared a Treasurer's Report. We currently have a balance of \$25,634.62. We received \$735.14 for ACA dues rebate and had expenditures of \$40.00 to the Secretary of State; \$152.50 for postage to mail out the Eagle; and \$121.50 to print the Eagle at HCF. There are no other expenses or outstanding payments to be made at this time.</li> </ul>
IRS Information	<ul style="list-style-type: none"> <li><input type="checkbox"/> John had David Holste, CPA in Great Bend, review the delinquent tax penalties notice and also assist in filing the 2009 Federal Income Tax Return. A verified receipt of filing has been received from the IRS authenticating receipt of our properly filed 2009 return. We had no tax liability due to gross receipts and Mr. Holste indicated that as appears the 2010 threshold for E-Postcard filing will be going up and he will continue to monitor as we move through the tax year so we may not have to file.</li> <li><input type="checkbox"/> In regards to the delinquent notice, Mr. Holste is compiling historical information from past tax returns to justify forgoing the late fees and penalties of the delinquent taxes.</li> </ul>
Survey Monkey Results	<ul style="list-style-type: none"> <li><input type="checkbox"/> Brad had completed the results of the Survey Monkey on training needs. There were only 9 responses returned but the results were positive.</li> </ul>
Training/Conference	<ul style="list-style-type: none"> <li><input type="checkbox"/> Karen has had correspondence from other organizations that are struggling with providing the funds to engage in larger conferences and wondered if we could pull together and put one on. Discussion was held about co-sponsoring something with Missouri or KPOA and the Jail Association. Perhaps we could provide a portable display and have a booth at a conference sometime. We will discuss the potential of having a small conference in the near future.</li> </ul>
On Line Courses	<ul style="list-style-type: none"> <li><input type="checkbox"/> Tom has been working with ACA/On Line Corrections Academy reviewing some of their on line courses and volunteered to develop a proposal to present to the Executive Board in 30 days. There would be a bulk rate of \$10.00 per course and a possibility of 10-15 courses that could work.</li> </ul>
Domain Name	<ul style="list-style-type: none"> <li><input type="checkbox"/> Ron presented that the renewal notice for the web page will need to be renewed. Geri made a motion and it was seconded by Peggy to pay \$100 for a period of 3 years for the Domain Name. Ron will take care of it and present the bill to the Association.</li> </ul>
EMBARQ Scholarship	<ul style="list-style-type: none"> <li><input type="checkbox"/> Peggy sent out the information that was developed the last time we offered the scholarship. Some minor changes need to be made and Geri offered to have the applications come to her and then she will forward to all Executive Board members for input. EMBARQ has requested that there be some sort of an official ceremony to present the scholarships at.</li> </ul>
KCA Awards	<ul style="list-style-type: none"> <li><input type="checkbox"/> The purpose of these awards needs to be reviewed. When the By-Laws were revised we did away with the standing awards committee. Karen reported that she has 3 Eagles that can be given away.</li> </ul>
By Laws	<ul style="list-style-type: none"> <li><input type="checkbox"/> Ron had made the changes recommended at the January meeting and sent them out for corrections and had no response from anyone. These need to be finalized.</li> </ul>
KCA Eagle	<ul style="list-style-type: none"> <li><input type="checkbox"/> Holly has not received any articles and we would like to have them submitted by the end of July. Brad has several he could submit. It was also suggested putting in the results of the Survey Monkey on training needs and any information we might have on the on line courses KCA may be offering to its membership.</li> </ul>

Adjournment/ Next Meeting	<ul style="list-style-type: none"><li data-bbox="357 186 1495 283">❑ <b>Next meeting:</b> Scheduled for Saturday, September 18, 2010 at 9:00 a.m. in Salina, location to be announced later. We will be discussing the potential for a small conference/regional training session.</li><li data-bbox="357 283 1495 375">❑ <b>Adjournment:</b> Seeing there was no more business to be brought before the Organization, Ron moved that the meeting be adjourned, Peggy seconded and the motion carried. Meeting was adjourned at 10:42 a.m.</li></ul>
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Notes by Peggy Steimel, Program Specialist I